

Minutes for Te Poari Akoranga | Academic Board 28 March 2024 hui

28/03/2024 | 10:00 AM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (10)

Paora Ammunson; Henry Geary; Kieran Hewitson; Deborah Young; Fionna Moyer; Diane Lithgow; Fiona Beals; Martin Carroll; Nita Hutchinson; Doug Pouwhare

Apologies:

Glynnis Brook, Te Urikore Biddle, and Andrew McSweeney.

In attendance:

Tagaloatele-Peggy Fairbairn-Dunlop (Council observer), Louise Courtney (Governance Advisor)

Karakia tīmatanga

The hui opened with karakia lead by K. Hewitson at 10:02am.

1. Welcome and apologies

Apologies were received and accepted from G. Brook, T. Biddle, and A. McSweeney for absence, and welcomes were extended new members.

2. Administration

2.1 Te Poari Akoranga membership and meeting schedule calendar 2024

The membership and meeting schedule was noted.

2.2 Register of Interests Te Poari Akoranga 2024

Updates for the register of interests were provided by members:

- K. Hewitson is now a trustee to the Wintec Trust, and Bay of Plenty Tertiary Campus Trust
- F. Moyer is no longer a staff member of Te Pūkenga
- P. Ammunson is the interim Deputy Chief Executive of Academic Centre and Learning Systems.

The following members raised the following conflicts of interests:

- D. Young and F. Moyer in relation to item 4.1.1, as members of Te Ohu Whakahaere Academic Quality whose memberships are recommended to be extended;
- F. Beals in relation item 4.3.1, as a member of Te Ohu Whakahaere whose membership is recommended to be extended;

- D. Pouwhare and D. Lithgow in relation to item 5, as members of Te Ohu Whakahaere Approvals whose memberships are recommended to be extended.

2.3 Delegations from Te Pūkenga Council to Te Poari Akoranga

The delegations from Council to Te Poari Akoranga was noted.

2.4 Open minutes of hui 1 March 2024.

RESOLVED (K. Hewitson / H. Geary)

THAT Te Poari Akoranga accept as a true and accurate record the minutes of the open portion of the Te Poari Akoranga meeting held 1 March 2024.

CARRIED

3. 2024 Workplan

The 2024 workplan was noted.

*ACTION: Find date in June for Te Poari Akoranga to meet that aligns with Ohu Approvals June hui date.
(Assignee(s): Governance Advisor; Due Date: 29/04/2024)*

4. Ngā Ohu Whakahaere o Te Poari Akoranga

4.1 Te Ohu Whakahaere Academic Quality

4.1.1 Update from 7 March 2024 hui

The co-chair spoke briefly to the update.

RESOLVED (K. Hewitson / F. Beals)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Te Ohu Whakahaere Quality hui March 2024';*
- b. Approves the revised 'Te Ohu Whakahaere Academic Quality Terms of Reference' subject to inclusion of any feedback provided;*
- c. Approves the extension of membership terms for an additional year (or until the date Te Pūkenga is disestablished, whichever occurs first) for the following members:*

- Deborah Young
- Fiona Moyer
- Greg Durkin
- Carmel Haggerty
- Gianetta Lapsley
- Caroline Terpstra
- Joan Taylor;

d. Notes that Te Ohu Whakahaere Quality approved their workplan for 2024, noting it will require updating as the year progresses; and

e. Notes that Te Ohu Whakahaere Quality approved Te Pūkenga Moderation: 'Which resources do you need?' and that it accompanies the Moderation transition and Implementation resources approved by the Ohu 8 November 2023.

CARRIED

D. Young and F. Moyer abstained.

4.2 Te Ohu Whakahaere Approvals

4.2.1 Update from 13 March 2024 hui

The co-chair spoke briefly to the update.

Te Poari Akoranga asked what Te Pūkenga's approach to the programmes currently being unified. It was clarified that this would continue, highlighting support from the respective regulatory bodies for the unification of the programmes. All new programmes would still need to follow current processes as Te Pūkenga is still the legal authorising entity, as well as Type 2 changes. Changes legacy programmes (those that are currently owned by individual business divisions) and Type 1 changes would be sent directly to the New Zealand Qualifications Authority (NZQA) and notify Te Pūkenga. Te Poari Akoranga asked what the process was to provide assurance to the board. Te Ohu Whakahaere Quality's role is to monitor and review processes in order to provide assurance to the board.

Te Poari queried whether the management of the unified programmes would be transferred to the new entities. Staff would work with NZQA on how this would be transitioned once the new structure was announced.

RESOLVED (D. Lithgow / P. Ammunson)

THAT Te Poari Akoranga:

- a. Receive the report titled 'Te Ohu Whakahaere Approvals hui March 2024'.
- b. Note that Te Ohu Whakahaere Approvals approved for submission to the New Zealand Qualifications Authority (NZQA):
 - 4225 New Zealand Certificate in Coachbuilding Level 3.
 - New Zealand Apprenticeship (Complex) in Coachbuilding (Level 3-4).
 - New Zealand Diploma in Veterinary Nursing Level 6.

CARRIED

ACTION: Memo to the Te Pūkenga network on clarifying the programme approval process. (Assignee(s): Ako Excellence Director, Approvals co-chairs; Due Date: 29/04/2024)

4.3 Te Ohu Whakahaere Rangahau, Research and Postgraduate

4.3.1 Update from 21 March 2024 hui

Co-chair provided a brief verbal update, highlighting the ohu has committed to progressing Te Matarau Whānui Ethics Framework.

RESOLVED (D. Young / F. Moyer)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Te Ohu Whakahaere Rangahau, Research and Postgraduate hui March 2024'*
- b. Approves the revised 'Te Ohu Whakahaere Rangahau Research and Postgraduate Terms of Reference' subject to inclusion of any feedback provided;*
- c. Approves the extension of membership terms for an additional year (or until the date Te Pūkenga is disestablished, whichever occurs first) for the following members:*
 - Annemarie Gillies
 - Fiona Beals
 - Tepora Emery
 - Suzanne Miller
 - Michael Shone
 - Jonathan Sibley;
- d. Approves the appointment of Jamie Smiler, Director Rangahau and Research to Te Ohu Whakahaere Rangahau, Research and Postgraduate as per the updated terms of reference;*
- e. Notes that further extensions for members of ngā ohu whakahaere may be required throughout the year;*
- f. Notes that Te Ohu Whakahaere Rangahau, Research and Postgraduate approved its workplan for 2024, and that it will be updated once the co-chairs have met with the Director Rangahau and Research; and*
- g. Notes that Ruth Crawford has resigned from Te Ohu Whakahaere Rangahau Research and Postgraduate*

CARRIED

F. Beals abstained.

5. Extending terms of ngā ohu whakahaere membership

RESOLVED (D. Young / N. Hutchinson)

THAT Te Poari Akoranga:

- a. Receive the report titled 'Ngā ohu whakahaere member extension of terms'; and*

b. Approve the extension of membership terms for an additional year (or until the date Te Pūkenga is disestablished, whichever occurs first) for the following members of Te Ohu Whakahaere Approvals, whose memberships are due to expire in the next three months:

- Doug Pouwhare
- Diane Lithgow
- Kim Davies
- Harry Leder
- Liz McKenzie
- Veraneeca Taiepa
- Denise Williams
- Shelley Wilson;

c. Note that requests to extend membership terms for members of Te Ohu Whakahaere Academic Quality and Te Ohu Whakahaere Rangahau, Research and Postgraduate are included in a separate report to Te Poari Akoranga;

d. Note that there are no members of Te Ohu Whakahaere Appeals whose membership are expiring in April, May or June 2024; and

e. Note that further extensions for members of ngā ohu whakahaere may be required throughout the year.

CARRIED

D. Pouwhare and D. Lithgow abstained.

6. Appointments to Te Poari Akoranga - 28 March 2024

RESOLVED (K. Hewitson / D. Young)

THAT Te Poari Akoranga:

a. Receive the report titled 'Appointments to Te Poari Akoranga – 28 March 2024';

b. Note that under our delegation from Te Pūkenga Council on 8 February 2024 to appoint one Chair (or delegate) of a business division Academic Committee from each Rohe we have appointed the following members to Te Poari Akoranga:

- Martin Carroll (Rohe 1)
- Te Urikore Biddle (Rohe 2)
- Nita Hutchinson (Rohe 3); and

c. Note that one further appointment is still yet to be made for Rohe 4.

CARRIED

M. Carroll and N. Hutchinson abstained.

8. Resolution to exclude the public

RESOLVED (K. Hewitson / D. Young)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

| Item | General subject of each matter to be considered | Section(s) |
|-----------|---|---|
| 9. | Administration | |
| 9.1 | Minutes of the public excluded portion of the meeting held 1 March 2024 | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 9.2 | Minutes of the e-meeting held 5 March 2024 | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 9.3 | Action List | Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |

Interests

| Section | Interest |
|-------------------------|---|
| Section 9(2)(a) OIA | To protect the privacy of natural persons, including that of deceased natural persons. |
| Section 9(2)(b)(ii) OIA | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| Section 9(2)(g)(ii) OIA | To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment. |
| Section 9(2)(h) OIA | To maintain legal professional privilege. |
| Section 9(2)(i) OIA | To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. |
| Section 9(2)(j) OIA | To enable the organisation to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

CARRIED

Te Poari Akoranga moved into public excluded at 11:05am.



Karakia whakakapi

The hui closed with karakia lead by F. Beals at 12:21pm.