

## **Te Poari Akoranga (Academic Board) MINUTES – Open**

### **Wednesday, 10 August 2022**

#### **Minutes**

These are the Open minutes of a meeting of Te Poari Akoranga held on Wednesday, 10 August 2022 at 9am, online via Microsoft Teams.

#### **Present**

##### **Te Poari Akoranga Members**

Angela Beaton (Co-Chair)	Mary-Liz Broadley
Jeanette Grace (Co-Chair)	Skyla Flowers
Linda Aumua	Kieran Hewitson
Fiona Beals	Liz McKenzie
Te Urikore Biddle	Deborah Young

Jeanette Grace chaired the meeting.

#### **In Attendance**

Jeanette Fifield (Academic Governance Coordinator, Te Pūkenga).

Patrick Jones, Kaikōkiri Director Portfolio & Performance ADI, Item 5.

Nick Sheppard, Kaikōkiri Director Strategic Partnerships ADI, Te Pūkenga – Item 5.

Janine Kapa, Kaikōkiri, Te Pae Tawhiti – Partnerships and Equity Division, Te Pūkenga – Item 7.

Sonya Bishara, Kaikōkiri, Partnerships and Equity, WBL subsidiary – Item 7.

#### **Quorum**

The Chair noted that a quorum of members were present at the meeting and declared the meeting open.

#### **1. Karakia Timatanga**

The Chair welcomed everyone to the meeting and opened the meeting with a karakia.

#### **2. Welcome / Apologies**

The Chair noted apologies received from Hamish Duncan (Learner Advisory representative) and Doug Pouwhare.

### **3. Administration**

#### **3.1 Te Poari Akoranga Calendar and Schedule of Committees**

Te Poari Akoranga meeting time, **9am to 3pm** for the remainder of 2022.

#### **3.2 Open Minutes of the Previous Meeting**

##### **Scheduled Meeting – 29 June 2022.**

##### **Resolution:**

Te Poari Akoranga approved the minutes of the open meeting of Te Poari Akoranga held on 29 June 2022, as a true and accurate record of the meeting.

**Moved:** Jeanette Grace  
**Seconded:** Mary-Liz Broadley  
**CARRIED**

##### **Action:**

Academic Governance Co-ordinator will send to the members the updated open minute set incorporating minor changes received and accepted following distribution of the agenda pack.

#### **3.3 Matters Arising**

The Co-chair welcomed Patrick Jones to the meeting.

The members requested further clarification on RPL and the funding to support the process to enable greater equity and access. Discussion included:

- clarification of UFS mode of delivery and using this for an RPL process
- P Jones will continue conversations with TEC to talk about definitions
- Question raised whether consideration has been given to how a learner, employed and in the workplace gains formal recognition of a qualification through the RPL process, without incurring fees? Further work needs to be done in this space.
- Clarification whether the RPL Working group has undertaken a stock-take of current practices in this space.
- No decision has been made to the Te Pūkenga preferred provider for RPL/APL, this will be informed by the Operating Model.
- The approach is to network the capability across the subsidiaries.

##### **Action:**

A Beaton and P Jones will request more detail around the application of the UFS modes and connect with the RPL working group to provide an update to the next meeting of Te Poari Akoranga.

#### **4. Te Pūkenga Council Report – June**

The members received a verbal update.

- June report – positive progress regarding the development of quality systems and processes led by Fionna Moyer, Te Kawa Maiororo Academic Regulatory Framework and Te Arotake Quality Assurance Framework.
- July report – positive progress regarding the development of Te Pūkenga Ako Learning and Teaching Framework.

Council approval to adopt a common seal which will be used on graduation certificates for academic qualifications, was granted.

The members were informed of the work being done on a standardised parchment. Work has begun by ADI (Fionna Moyer) and Te Pūkenga Marketing to set up the system and the artefacts that will be provided to the subsidiaries for graduation processes, in particular parchments and the seal. Operational guidance has been sent out to business divisions in terms of branding etc.

#### **Actions:**

1. Academic Governance Co-ordinator will send the July Council report to the members, for information.
2. The Academic Governance Co-ordinator to connect with the Council Secretariat (Lynnette Brown) to request reports from the Te Pūkenga Advisory Committees. Te Poari Akoranga will also share papers with Advisory Committees, as requested.
3. Cross pollination of Advisory Committee reports with Te Poari Akoranga is supported. Recommend information be shared to the members by email and that Co-chairs provide guidance for inclusion of reports that fit within Te Poari Akoranga's remit.
4. A Beaton will request an update on the parchments, common seal and clarification of the operation guidance around the process for upcoming graduations.

#### **7. Ohu Whakahaere o Te Poari Akoranga**

##### **7.1 Te Ohu Whakahaere Quality**

The members received the minutes of the meeting held on 6 July 2022, for information and received a verbal update which included:

- Next meeting is scheduled on Thursday 11 August 2022.
- Ohu is working through approvals as they are received, noting receipt of the Academic Regulatory Framework has been paused until after the Operating Model consultation closing date.

## **7.2 Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate**

The members received the minute sets of the meetings held on 7 July 2022 and 21 July 2022, for information. The members received a verbal update which included:

- the appointment of Co-chair Anne Marie Gillies, EIT.
- Te ohu has noted it is operating at a point in time where there is not a direct operational arm for rangahau research and postgraduate occurring in the national office space, very much still regionally dispersed
- consultation and feedback was provided on the Intellectual Property Framework where robust discussion was held.

Discussion included:

- Ethics Framework
- clarification of the use of term rangahau research and the relevance of the term – ohu discussions have not occurred at this time
- concerns from staff around staff with research expertise leaving and funding for future research grants

## **7.3 Te Ohu Whakahaere Appeals**

The members received the minutes of the meeting held on 7 July 2022, for information.

## **8. Academic Committees – Wintec and Toi Ohomai Divisions**

### **8.1 Toi Ohomai Academic Committee Open Meeting Minutes 28 July 2022**

Received for information.

## **9. Expressions of Interest (EOI) 2022 Pack**

Te Ohu Whakahaere Academic Appeals and Te Ohu Whakahaere Ako EOI packs received for information.

## **5. 2023 Trades Academy Programme Provision**

The Co-chair welcomed Nick Sheppard to the meeting.

The members received a verbal update of the key points which included:

- acknowledge this is a new step in the process as Te Pūkenga move toward being a unified Trades Academy from 2023 onwards
- Programme Provision has been submitted to Te Poari Akoranga for review and endorsement
- MoE will be advised of such endorsement, once received
- roll allocation applications that have been received by existing network partner Trades Academy
- information has been collated by Te Pae Aranui team (MoE School support in secondary transition team)

- final review of places will take place and Trades Academy's will be informed of how many places they will be allocated in 2023
- MoE have indicated it is unlikely there will be more allocation of places in 2023 and are more likely to be in line with 2022 levels
- the members received an overview of the spreadsheet data
- Te Pūkenga are currently going through the process/operational plan to enable Trades Academies to start planning budgets and delivery for the following year, following MoE approval
- working group has been established with representatives from Trades Academy to develop
- Iwi, mana whenua aspirations have been considered and an equity lens cast to strengthen future plans
- Te Pūkenga is approved to be the single Trade Academy for Trades Academy that are lead providers within our network partners
- the members request that Māori and Pacific % data be separated into two groups, for accuracy (Current allocation). N Sheppard will request Te Pae Aranui Team (MoE) to separate this data

**Resolution:**

Te Poari Akoranga receive and endorse the Te Pūkenga Trades Academy - 2023 STP/Trades Academy Roll Allocation Application and Programme Plan.

**Moved:** Liz McKenzie

**Seconded:** Kieran Hewitson

**CARRIED**

The Co-Chair thanked N Sheppard for the discussion and his attendance.

**Action**

N Sheppard will request Te Pae Aranui Team (MoE) to separate out the Māori and Pacific % data to provide accuracy.

Angela Beaton left the meeting.

**6. WBL (Work Based Learning) Te Pae Tawhiti Insights Report**

The Co-chair welcomed Janine Kapa, Nita Repa and Sonya Bishara to the meeting.

The members received a verbal overview of the preparation undertaken in the collation of the WBL Te Pae Tawhiti Insights Report.

Insights included:

- self-reflective process undertaken by subsidiaries utilising the Te Pae Tawhiti Framework. Insights report published in 2021 and is available on Te Pūkenga website
- completion of self-reflective process by national office and work based learning subsidiaries undertaken this year

- amalgamating and analysing the insights from the four business divisions of WBL, collating the findings and sharing the findings in the report
- Development of a joined-up co-ordinated action plan for WBL itself and each of the business divisions will focus on their parts within the report

The Co-chair provided an overview of the role and responsibility of Te Poari Akoranga to J Kapa, N Repa and S Bishara. Te Poari Akoranga recognise the various degrees of excellence across the network and working together in a collaborative and transformative manner is supported

The members received a summary presentation.

- Charter Expectation 1 & 2: giving effect to Te Tiriti o Waitangi and Māori as key actors
- Charter Expectation 1
  - Partnership
  - Leadership
  - Systems
- Charter Expectation 2 – Māori as key ‘actors’ in regional development
- Charter Expectation 3 – improving outcomes for Māori

Discussion included:

- equity and partnership component of the WBL change programme is weaved across every part of WBL
- willingness and acceptance by WBL to meet the Charter Expectations
- support to WBL staff throughout the change programme is key and work has begun to implement the required resources and tools
- WBL Partnerships – clarification requested if these be centralised for Te Pūkenga so every subsidiary has access to the list to support learners across the motu?
- lifting and shifting relationships from subsidiary to Te Pūkenga will need to be enabled by the local subsidiaries and business divisions
- a piece of work on partnerships in the Te Pūkenga Partnership and Equity team is currently in progress and the team is mindful of the varying levels and different types of relationships across the organisation, including localised relationships, regional relationships and national relationships of largely strategic that involve governance, relationships. Mindful that ‘one size’ does not fit all

The Co-Chair thanked J Kapa, N Repa and S Bishara for their attendance.

**Action:**

1. The Academic Governance Co-ordinator to send out the report to the members.
2. The Academic Governance Co-ordinator will send the powerpoint presentation to the members.

**10. Next meeting**

Wednesday, 21 September 2022, 9am to 3pm, online via Microsoft Teams.

**11. Formal Motion for Moving into the Closed session**

The Chair moved the formal motion to move into the Closed session.

**Resolution:**

IT WAS RESOLVED THAT TO THE EXTENT THAT THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (LGOIMA) MAY APPLY, THE PUBLIC BE EXCLUDED FROM THE CLOSED SESSION OF THE MEETING IN ACCORDANCE WITH SECTION 48(1) OF LGOIMA AND THE PARTICULAR INTERESTS PROTECTED BY SECTION 9 OF THE OFFICIAL INFORMATION ACT 1982 (SPECIFICALLY, TO PROTECT THE PRIVACY OF NATURAL PERSONS AND TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF SUCH INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF TE PŪKENGA, WHICH WOULD BE PREJUDICED BY THE HOLDING OF THE RELEVANT PARTS OF THE PROCEEDINGS OF THE MEETING IN PUBLIC.

**Moved:** Mary-Liz Broadley

**Seconded:** Te Urikore Biddle

**CARRIED**

The Open session closed at 10.55am.